Minutes
New Programs and Curriculum Committee
September 16, 2010 @ 4:00 p.m.

In attendance: Dr. Mary Wyatt, Dr. Larry Stokes, Dr. Elissa Purnell, Dr. Michael Schroeder, Dr. Derrek Dunn, Dr. Karla Sue Marriott, Dr. Jane Gates, Dr. Dorothy Gardner-Martin, Dr. Arav Ouandlous, and Dr. Emily Crawford.

Minutes
The minutes of the April 29, 2010 meeting were approved with no corrections.

Request for New Agenda Items
- None

Dr. Wyatt opened the meeting with the following points:
- NPCC meetings will be held on the 1st and 3rd Thursdays @ 4:00 pm;
- Please plan ahead within colleges and departments so everyone is aware of what types of proposals will be coming forward or need to come forward;
- This will ensure all paperwork is completed and forwarded as necessary;
- The Forensic Science Degree and the Education Degrees (Biology, Mathematics and Technology Education) will be reviewed at the next BOR meeting;

Policy 1.9.3.3 – Curriculum and New Programs (taken from the Faculty Handbook 4.27.2007 edition, SSU website)
The current policy reads:

The Curriculum and New Programs Committee shall consist of the Vice President for Academic Affairs, the deans of the degree-granting units; the Registrar and six faculty members from degree granting units of the University appointed by the Senate in May on the recommendation of the committee on committees. Newly appointed faculty will take office the following September. The chairperson shall be the Vice President for Academic Affairs.

1. The Curriculum and New Programs Committee shall assume leadership in the development and coordination of sound and progressive academic programs for the university that are in conformity with practices followed in the University System of Georgia and by regional and professional accrediting bodies.

2. It shall consider the recommendations of all colleges and committees relating to instructional matters and forward all curricula modification proposals, with a recommended action, to the faculty senate for action.

3. It shall consider and recommend to the faculty senate such rules, program modifications (initiation, expansion, suspension, and/or deactivation), and regulations as will, in its opinion, facilitate and improve the academic operations of the university.

4. All proceedings of the Curriculum and New Programs Committee, except those dealing with routine matters, shall be promptly communicated in writing to and acted upon by the university Faculty Senate.

The Curriculum and New Programs Committee shall meet at least twice each semester and at such other times as the presiding officer shall deem necessary.

Discussion ensued and the following points were made and/or questions asked:
- Is the current process working?
- Current process seems redundant;
- Our current process takes too long;
- Information should be provided to Faculty Senate for information purposes only;
- Is it the most efficient way to approve programs?
- At most colleges/universities the UCC (University Curriculum Committee) is the final approving body;
- Is Savannah State’s NPCC equivalent to a UCC?

Discussion ended with all in agreement that the policy needs a rewrite. Dr. Wyatt asked Dr. Gates to chair the rewrite committee along with appointed committee members, Dr. Karla Sue Marriott and Dr. Arav Ouandlous.

Once the rewritten policy is drafted, it will be presented at NPCC for approval and then presented to the Faculty Senate for further consideration and addition to the Faculty Handbook. -Tabled

**Comprehensive Program Review Policy (handout given)**

Discussion Points:
- It should not be a given that programs are reviewed for cost benefit only;
- Recently accredited programs should not have to undergo a comprehensive review;
- What is the specific timeline for review? It is not spelled out in the current policy;
- The word “triggered” should be changed to “threshold” in four places;
- Any new programs should be approved on a trial basis with a mandatory review in 3 or 4 years;
- Dr. Wyatt will provide the Comprehensive Program Review committee with a schedule for when new and existing programs should be reviewed;
- Review criteria is program specific and should be set beforehand by each program;
- Programs should be monitoring the number of graduates each year;
- Should Africana Studies be moved under the History department as a concentration? (There are large classes but few or no graduates)
- It was stated that each program head should know upfront what it will take to get a program through a 3 or 4 year review process;
- Faculty Affairs will meet on Sept. 23 to elect new members to the Program Review Committee;

**Recommendation to establish the School of Teacher Education**
- Recommendation presented to establish the School of Teacher Education on behalf of the Dean’s Council

The proposal reads: The Deans’ Council strongly recommends the approval of establishing a new School of Teacher Education. The primary purpose of the proposed new school is to prepare teachers and a variety of human services practitioners for a wide range of educational careers to meet the increasing need for qualified educators of our community, our state, and the nation;
- It was asked why the recommendation is for a school and not a college?
- Dr. Wyatt responded there will be a director and not a dean to begin with and that may change at a later date depending on program growth;
- All forthcoming education programs will be supervised by this entity;
- Dr. Elazer Barnette is currently the interim director for education;
- Motion to establish the School of Teacher Education -Approved

**Restructuring of the MSUSP Program**
- Two handouts were given by Dr. Gates: Request for Transfer of Graduate Program and copy of the letter that was given to students currently affected by the restructuring of the program;
- The MSUSP Program graduated 1 student in 2006 & 1 in 2007, 2 in Dec 2008 and 2 students in 2009;
- In contrast, the MPA has produced 31 graduates in the same time frame and the MPA Program is accredited;
- SSU will now offer an MPA with a MSUSP concentration;
Graduation with Honors Policy (Revision)

**Current Policy**

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<th>Honors Requirements</th>
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<tbody>
<tr>
<td>Cum Laude</td>
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</tr>
<tr>
<td>Magna Cum Laude</td>
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<tr>
<td>Summa Cum Laude</td>
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**Proposed Policy**

These standards will apply to all undergraduate degree candidates regardless of the catalog under which they entered. Beginning with the graduation class of December 2011, student eligibility for general university honors will have to meet the following standards:

**Baccalaureate degree**

<table>
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<tbody>
<tr>
<td>Cum Laude</td>
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<tr>
<td>Magna Cum Laude</td>
<td>3.60 – 3.79</td>
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<tr>
<td>Summa Cum Laude</td>
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**Associate Degree**

<table>
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<tr>
<td>Honors</td>
<td>3.50 – 3.79</td>
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<tr>
<td>High honors</td>
<td>3.80 – 4.00</td>
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Approved

**Announcements and/or comments**

- None

**Adjourn**