MINUTES OF JANUARY 25, 2013

MEETING OF THE FACULTY DEVELOPMENT COMMITTEE

Time and Location: 1:00 p.m. - 1:51 p.m. in COBA Dean’s Conference Room 108.

Members Present: Ulysses Brown, Tamara Friedrich, Gardner-Martin, Yousef

Jahmani, Lilian Reddick, and Lisa Yount.

1. The committee appointed Dr. Reddick as the chair and convener of the Teaching and Learning Grants subcommittee; Dr. Jahmani was appointed convener of the Distinguished Professor subcommittee; Dr. Choi was appointed convener of the Patent/Copyright subcommittee.
2. Doctors Reddick, Jahmani and Choi are responsible for convening a meeting of their respective subcommittees before the next committee meeting.
3. Pursuant to the faculty handbook, the Distinguished Professor and Patent/Copyright subcommittees will elect chairs at the first meeting.
4. The committee agreed to staff the aforementioned subcommittees so that all colleges had representation. The subcommittees are staffed as follows:

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| **Teaching/Learning** | **Distinguished Professor** | **Patent/Copyright** |
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| Lilian Reddick chair) | Yousef Jahmani (convener) | Hae Yeon Choi (convener) |
| Adegboye Adeyemo | Shinemin Lin | Henry Taylor |
| Lisa Yount | Dorothy Gardner-Martin | Harpel Singh |
| Tamara Friedrich | Hae Yeon Choi | Kazuo Yagami |
| Ulysses Brown |  | Adegboye Adeyemo |
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1. We discussed faculty sabbaticals and agreed that both tenured and tenured-track faculty should be eligible for this type of leave. Members opined that tenure-track faculty should be able to use sabbatical leave as a way to strengthen their research portfolios prior to applying for tenure and/or promotion.
2. Members expressed the opinion that the current sabbatical policy was unclear and further clarification was needed from the administration. Dr. Gardner-Martin agreed to investigate this issue and report her findings to the committee.
3. Because the faculty development committee has not consistently met in the past, members expressed the need for the committee to meet with the VPAA to determine the amount of faculty development funds available for its use.
4. The next meeting will be held at 2:00pm on February 08, 2013.
5. Meeting adjourned.