HOW TO SCHEDULE A COMPASS TEST AT SSU  
(SSU APPLICANTS TESTING IN THE SAVANNAH AREA)

Are you required to take the COMPASS Test? Do you live in or traveling to the Savannah area? We can help! Please follow the instructions below to register for a COMPASS Test on the campus of Savannah State University.

STEP 1: **CHECK YOUR ONLINE APPLICATION STATUS** on the SSU Admission website. If your **status** indicates that you must take the COMPASS Test, go to **STEP 2**.

If your **status does not** indicate you need the COMPASS you should not continue with the steps below; you should:

a. Visit the **Office of Admission** website to review a list of documents required to complete your application and submit them as soon as possible;

b. Periodically **CHECK YOUR ONLINE APPLICATION STATUS** and/or your email for any status updates from the Office of Admission; or

c. Contact the Office of Admission for more information at 912.358.4338.

STEP 2: **REGISTER ONLINE** FOR THE COMPASS TEST. Go online and select the **COMPASS (SSU Applicant)**; review the information listed before selecting your test date and time. Once you complete the online test registration for the COMPASS Test, you will receive a test confirmation online and via your email. **NOTE:** You should NOT register online for a COMPASS test session if your SSU application status does not indicate the need to take the COMPASS Test.

**NEED TO RETEST?** If you are taking a retest in the area(s) in which you did not make the minimum required passing scores, **REGISTER ONLINE** and choose the **COMPASS Retest (SSU Applicant)** test option. You must pay a non-refundable retest fee of $10. Print your receipt and bring it with you on the day of your test.

If you do not receive an email test schedule confirmation within 2-3 business days, contact the SSU Testing Office by email testing@savannahstate.edu or by telephone 912.358.4487.

STEP 3: **PRINT A COPY OF YOUR TEST CONFIRMATION** and take it with you on the day of testing.

STEP 4: **TAKE YOUR TEST** on the date and time in which you are scheduled. Report at least 10-15 minutes early to ensure you are on time. Don’t forget to review the **COMPASS Frequently Asked Questions (FAQ)** for more information about what to bring on test day, test timing, contents, preparation and other information, prior to your test.

STEP 5: **REVIEW YOUR ONLINE APPLICATION STATUS** regularly for status updates by the Office of Admission. Once a passing score is received it may take 4-5 business days for your application status to be updated by the Office of Admission. If you do not make the minimum passing scores for the COMPASS (see COMPASS FAQ), you may repeat this process or contact the Testing Office to retake the portions in which you did not make the minimum passing scores: Math (Algebra) = 37, Writing=60 and Reading = 74.

If your application status changes to “Offer of Acceptance,” please go to the Admissions website and follow the instructions to **ACCEPT YOUR SSU OFFER**. Once accepted you should complete other enrollment processes as soon as possible (paying your housing deposit, if needed, signing up for New Student Orientation, completing the process to receive financial aid, etc.).

You are on your way to becoming a SSU TIGER. We hope to see you soon!