Savannah State University Faculty Senate

 Minutes for meeting of Tuesday, Sept. 6, 2016 Whiting Hall 4 PM

Present: Dozier (Chair)

Senators present: Myrick-Harris, Alexander, Deloach, Gardner, Hamilton, K.Jordan (Vice-Chair), Kalantari, Lewis, O’Brien, Rukmana, Tedrick, D. Thompson, Trammell, Yount, Faries, Choi, Samms-Brown, Toney, Cannonier, Hayder, Adeyemo, Muche, Nitta, C. Thompson, Warren

Senators excused: Brannen, Arora

Visitors: C. Jordan, Silberg, Mullins, Myers, K. Walker, Graham, Mustafa, Schroeder, Odom, House, Mosley

Ex-officio: Adams, Walton, Jolley, Lambright, Scipio, Sarhan, Kropiewnicki, Steffen, D. Smith, Hardy, Goldwire, F.Williams

II- Call to Order- The meeting was called to order by Dr. Jordan at 4:12 PM. with a quorum present. The quorum was present for the entire meeting. –

III- Approval of Agenda- The agenda was approved.

IV- Approval of Minutes (from August 2, 2016): The minutes were approved.

V- Swearing-In of Additional New Senators: Dr. Cannonier was sworn in.

VI- Facilities Update- Mr. Jolley

1. The new Marine Science and Science and Technology buildings will be ready by August 1, 2017.
2. The Jasmine property will have offices for the Trio Programs and Advancement.
3. The next series of projects is being planned including a full renovation of Herty Hall.

VII- Kennedy Update- Mr. Jolley

1. There are still issues with the floor in Kennedy. This will be addressed.
2. Some rooms still have a smell of smoke. Dr. Dozier asked if faculty could walk through the building with Dr. Silberg and Dr. Scipio to see if there were any other problems which needed to be addressed. We would like to get back into Kennedy by next week.
3. Professor C. Jordan said that some of the trailers have 4 professors in trailers designed for two. He also said that he needed instrumentation. Tiger Arena is also lacking the necessary instruments.
4. Dr. Dozier asked that Physical Plant be informed so that instruments and any other equipment would be moved wherever they need to go.
5. Mr. Graham, the Band Director, said that the band has been practicing outside and needs to be indoors at least some of the time. The band has no place to practice.
6. Visual Arts have no facilities for kilns for ceramics classes and don’t have proper ventilation for doing oil painting.
7. Prof. D. Thompson said that artists are passionate about their work and the passion is expressed in their teaching and desire to best serve students who need certain facilities to properly learn.

VIII- Parking- Mr. Jolley

1. Concern was expressed over the lack of parking at Herty Hall and near the top of the circle.
2. We plan to put a parking lot behind Kennedy. It should have 108 spaces. The lot we lost had 86 spaces.
3. There are no plans for new parking around the circle.
4. We agreed to create a walking path on campus.
5. Shuttle service is going to expand.
6. We do have some bicycles which were purchased as part of the Wellness Program and are available for use.
7. Mr. House said that 100 faculty have not picked up their parking permits and should do so immediately.

IX- President’s Report (See the attached report). Additional comments are here.

1. Dr. K. Jordan and Mr. Steffen will have an orientation session for new Senators to go over Robert’s Rules of Order.
2. We have to determine which of our programs are highly productive. We have about 7 low producing programs. We have the lowest number of degree programs. We have added only 6 new programs in 5 years. We must bring forward programs that best serve our students.
3. Our Faculty Handbook needs revision.
4. We have 92 Early College students and some Move On When Ready students. We will encourage these students to get an Associate’s Degree.
5. Open Campus Day is on September 24.
6. CCG/Beyond Financial Aid- Dr. Walton shared observations and recommendations from BFA.
7. They observed our leadership. Dr. Dozier gives resources to achieve retention and completion goals but there are gaps in communication.
8. The BFA team wasn’t sure if everyone knows what it means to be student-centered.
9. Alignment of our enrollment management piece- We need to create one-stop shopping regarding this. We have gaps in advising when transitioning from CAS advisement to advisement done in the Departments.
10. Students would like CAS to be restructured and have all advising in one place.
11. There should be more flexibility and availability of courses to meet graduation requirements.
12. The concept of the 15 to finish program should be better explained.
13. Allow one course in the major to be taken starting with Freshman year.
14. A more detailed report will come from the Deans.
15. Dr. Myrick-Harris- CCG
16. CCG does not seem to be appreciated at many schools.
17. Our CCG imperatives are in line with our goals to have students be retained, graduate, and have a good career. The mandate to Academic Affairs is to implement this plan.
18. To bring in new students, we must develop bridge programs beginning as early as Middle School.
19. We have some articulation agreements with two year colleges and need to develop more as well as having pipeline programs with institutions in other states.
20. We are talking about restructuring CAS and university-wide retention initiatives.
21. What do we need to do to enhance mentoring, counseling, and academic support services?
22. We are setting in place a plan to move forward aggressively with online education. We should look at similar institutions to see how they are doing this.
23. An updated catalog is needed to be in place for our online advisement tools.
24. Update on 5th year SACS review Process- Dr. Myrick-Harris
25. Our liaison with SACS is Dr. Michael Crow.
26. We must have the appropriate ratio of faculty to students.
27. We are putting in place support programs for our underprepared and honors students. The new Honors director should be named in time for Spring semester.
28. We need an undergraduate research program as a complement to our Honors program. This will allow our students to do real research.
29. The section of our report to SACS which requires the most faculty assistance is 3.3.1.1 Institutional effectiveness- Assessment of student learning. We must present systematic means of assessing learning outcomes. We have data but need to show how we use the data to improve our programs.
30. Data should be compiled by November 1.
31. The QEP report will also be important in the SACS evaluation.
32. New Programs and Curriculum Committee- Dr. Myrick-Harris

1. One item for the full-faculty meeting is to approve the Associate Degree of Health Science.

1. We have many students who have earned 60 credits and could have earned an Associate’s Degree.
2. Academic Program Coordinators Compensation- Dr. Myrick-Harris
3. CLASS has academic program coordinators who assist the Department Chair and we want them to concentrate on assessment in the future. Dr. Myrick-Harris will be committed to implementing the compensation for Program Coordinators.
4. All approved curriculum changes including signatures by Deans, Chairs, VPAA, etc. should be sent to Dr. Lewis so that they can be put on the Senate’s website. Minutes, curriculum changes, and committee assignments will be put on the website.
5. Curriculum changes should also be on the NPCC’s website.
6. Dr. Myers asked about who communicates curriculum changes to the Registrar’s office. The NPCC should communicate with the Registrar about these changes.
7. Department Chairs should get feedback that their paperwork for curriculum changes has been approved.
8. Committee on Committees- Prof. K. Walker
9. Prof. Walker distributed the list of committees to Senators.
10. Everyone should have at least 2 assignments.
11. The list of committees will be sent to Dr. Lewis to be posted.
12. Bruce Mallard should be added as Chair of the Handbook Committee.
13. Committees should meet in September and be prepared to report at the next Senate meeting.
14. Announcements
15. Dr. Myers announced that the last HIV testing will be on Sept. 21. On Sept. 20, 21, 22, Players by the Sea will perform a play on underage drinking.
16. Dr. Yount announced that HBCU Education Matters will be next week.
17. Dr. Odom and Prof. K. Walker presented a plant and other gifts to Dr. Dozier to show our appreciation for her work.
18. Adjournment- The meeting was adjourned at 6:10 PM.

 Respectfully submitted,

Kevin O’Brien- Recording Secretary