Degree Requirements:

To earn an associate and/or a baccalaureate degree in the same or different disciplines, all requirements for the associate degree must be satisfied at least two semesters before requirements for the baccalaureate degree are fulfilled. Conversely, a student graduating with a baccalaureate degree cannot receive an Associate of Science degree at the same time.

Class Drop/Add Policy:

Subsequent Prior to the late registration deadline, students may still officially drop a class from their schedules without financial or academic penalty. Any class dropped after late registration, will during this period will be assessed corresponding tuition and fees. A and a grade of “W” will be assigned for any class dropped during late registration and prior to midterm. After midterm any student withdrawing will receive either a WF or WP (withdrawing passing). Students who are withdrawing but passing specific courses must submit a written notification to instructors (cc: their department chair) requesting a “WP” be submitted electronically to the Registrar’s office. A WP will not penalize the student academically but will be counted as attempted hours. A grade of WF will be assigned for any class dropped after the drop deadline through the last day of classes. Students who withdraw after midterm, but are passing courses must be assigned a WP. (p. 25)

Withdrawing from the University:

Except in cases of hardship as approved by the academic dean in consultation with the Vice President for Academic Affairs, students who withdraw after the mid-term of each semester will receive a penalty grade of "WF" or WP for students who are passing coursework. WF is included in the calculation of the student's term and cumulative grade point averages. If the student's withdrawal from the university is due to extenuating circumstances resulting in undue hardship, the student should initially petition the Vice President for Academic Affairs for relief prior to submission of the withdrawal application.