

Dean's Council Minutes
Thursday, November 14, 2011
Academic Affairs Conference Room - 10:30 a.m.

In attendance: Dr. Mostafa Sarhan, Mrs. Mary Jo Fayoyin, Dr. Derek Dunn, Dr. Elazer Barnette, Dr. Michael Schroeder, Dr. Chellu Chetty, and guest: Dr. Michael Crow

Regents' RPG Report – Dr. Crow

- Multiple handouts given by Dr. Crow;
- First handout: Rectifying Research Based Issues related to Retention;
- Board expected one grand issue;
- SSU identified 4 issues with underlying issues;
 - A. Students' Initial Expectation
 - SSU is many students' 2nd, 3rd, or 4th choice for college to attend;
 - Expectations reinforced by less than appealing facilities;
 - Dr. Yarbrough set out to beautify the campus;
 - Intention to make it look like a destination people want to come to;
 - 70% of students stay for 2 years;
 - B. Co-curricular issues
 - Lack of customer service;
 - Lack of appreciation for diversity;
 - C. Campus Academic Issues
 - Faculty attitudes toward students and staff;
 - D. Extramural and Community Issues
 - Many students are first generation college students;
 - Entrance test scores relate to overall success;
- Second handout: Freshman Retention Targets – 6 year graduation rate targets
- Numbers provided in this report were very ambitious;
- Many items have not been initialized or brought to completion;
- Dr. Sarhan requests that each Dean go over the report line by line and provide feedback to Dr. Crow ASAP;

Review Minutes

- Under the section "Technology Fee", 4th bullet should read "Units" not "nits"
- Minutes approved with correction;

Distribution of Faculty Development Funds

- Handout given: Faculty Development Funds Guidelines;
- This draft should serve as a guideline policy to distribute funds;
- Campus wide development for faculty;
- Deans requested to send college faculty development policy to Schroeder/Barnette;

Academic Advisement

- Advising is a global issue;
- Do we need to move toward professional advising?
- Should professional advisors perform recruiting duties in addition to advising?

- At Dr. Sarhan's former college, graduate students staffed the advising center;
- It was mentioned again about giving faculty members release time for advising;
- Advising is an issue that will be dealt with going forward;
- Dr. Sarhan would like to see advisement center set up in each college like the one housed in COBA;

Learning Support Registration

- Scores not received until the end of the semester, classes are full and students have issues registering;
- Follow-up required with Lawrence Simmons and Timothy Cranford;
- Can PAWS be used to assist with allowing students to register with pending scores;

Catalog Numbering System

- Handout given to serve as an example of the new numbering system;
- Ms. Jenkins explained this system is based on catalog setup at Georgia State University;
- When making catalog corrections, it will be easier to refer to a specific section;
- Online catalog can be set up so that sections can be accessed for ease of navigation instead of entire catalog;
- Will be easier to track and implement policies based on the numbered sections as well;
- Approved;

Old Business

- none

New Business

- Thank you card received from Dr. Dozier in response to card sent on behalf of Deans' Council;

Unit Reports

Academic Affairs

- At the RACAA meeting Dr. Sarhan learned that new program/degree submission will be a challenge going forward;
- The board will begin reviewing programs after January 2012;
- There are currently 17 degree proposals pending;
- Proposals are written with no requests for new faculty or facilities;
- Board is interested in where is the facility that will house 300+ students generated by a program;
- Where is the faculty that will teach the courses and students generated by the program;
- Board is also interested in future employment expectations for graduates of the program;
- New template is coming for program submission;
- Post audit for programs approved between 2005 – present is now underway;
- We are still awaiting the decision on the Regents' Exam Exemption;
- Online Taskforce meets today, 11/14;
- International Education Taskforce has met and is moving forward with policy development and recommendations;
- Dr. Chetty has submitted a proposal for redistribution of Indirect Cost Funds, currently awaiting Presidential approval;
- With the elimination of the Dean of Graduate Studies, will Dr. Stokes handle those duties at graduation or will individual Deans?
- Offer has been made to Dr. Lisa Yount for the QEP Director position;

SOTE

- Has the capacity to maintain current programs;
- Faculty are in place although there are not students at present;
- Assessment component is problematic;
- Partnerships are being formed within the community and with sister institutions;
- US News report has been published that does not reflect favorably on schools of education;
- There are two EDUC courses being offered this spring;
- Courses are for interested students, not enrolling students in Education program until after NCATE/PSC approval;
- First graduating class will be 2015 if we gain approval in 2013;
- Submission documentation is well underway;
- Recommendations will be forthcoming from the search committees for two positions;

Library

- Mrs. Fayoyin attended 2 hour, White House initiative on HBCU's with the Obamas;
- Possible invite to return during the spring;
- Mrs. Fayoyin is the chair of the HBCU Library Alliance;
- She presented at the Strategic Assessment meeting;
- Of the current collection housed in the library, 89% of books not checked out;
- GIL requests are going up;
- Librarians have been weeding current collection, but there are no empty shelves;
- Mrs. Fayoyin requested funds for collection update;
- Old card catalog has been removed, new catalog is available online only;

COST

- Faculty meeting will be held this Thursday;
- Test for America is offering internships and co-op opportunities;
- Dr. Dunn has been contacted by Perdue University to set up International Exchange;
- Two candidates have been identified for math positions, 3 searches still pending;

OSRA

- November 16th and 18th are dates for faculty workshops;
- 18th may be changed due to Founders' Day;
- Dr. Chetty recently returned from ABRCMS conference where one SSU student won best poster award and another student was offered an internship at the University of Michigan;
- Dr. Chetty will send an email with the news to all users;