**SENATE FACULTY DEVELOPMENT COMMITTEE MEETING**

February 2, 2015

Payne Hall, Room 106

2:05 - 2:35

Minutes

**Members Present**: U. Brown, Y. Jahmani, L. Shinemin, B. Berry, C. Faries, K. Mosley, L. Yount, K. Holmes

**Excused:** J. Wu, H. Singh, S. Kirkley

REMINDER: Meetings are the first Monday of each month from 2-2:45 p.m. in Payne 106 as a general committee, with sub-committees meeting as needed between the standing meetings.

FDC Sub-Committees reported on their activities:

* 1. Patents/Copyright

**MEMBERS: H. Singh (convener), S. Kirkley, C. Hintz, H. Choi, B. Kalantari**

The subcommittee met on 1/28/15 at 10am in DG 105. Present: Dr. Singh (COST), Dr. Hintz (COST), and Dr. Choi (COBA) (Dr. Kalantari from CLASS and Ms. Kirkley from the Library could not make it). Dr. Hintz described the process for obtaining patents at SSU.  The subcommittee recommends bringing this to the attention of senators who can refer faculty seeking patents from their respective colleges to visit the following site to learn the application procedure and requirements: <http://linux.savannahstate.edu/osra/intellectual.pdf> Faculty should take advantage of this opportunity to protect their intellectual property. The procedure is quite cumbersome, time consuming and expensive but rewarding.

* 1. Teaching and Learning Grants

**MEMBERS: L. Yount (convener), U. Brown, J. Wu, G. Tessema, L. Shinemin, W. Brooks, K. Holmes (AVPAA), D. Andrews (Title III)**

The subcommittee met on 1/26/15 at 2:00pm in Payne 106. Present: Brown, Shinemin, Wu and Yount; Absent: Tessema, Brooks, Holmes, and Andrews. The committee reviewed and approved correspondence regarding the awards, as well as a timeline. Dr. Shinemin followed up with language for a proposed rubric for scoring proposals. Week of 2/2/15: Call for proposals; 2/23/15 by noon: proposals due; 3/9/15: notifications to award recipients; 6/1/15: grant activities concluded. Recipients will also be expected to make a brief presentation to the senate regarding the results of their project, as well as a longer presentation during the Fall Assembly. We are awaiting confirmation on the award amount from Academic Affairs.

* 1. Distinguished Professor

**MEMBERS: Y. Jahmani (convener), B. Berry, C. Faries, G. Tessema, K. Holmes (AVPAA), C. Chetty, M. Lemma, P. Blood**

The subcommittee met 1/28/15 and elected Dr. Blood as chair. They reviewed the recommendations of the committee from last year and suggested some revisions. Dr. Yount is going to follow up with Dr. Chetty to gather more information about past awards and with the senate Executive Committee to see about budget decisions. More information for the FDC will be forthcoming. Our goal is to open the application process for Fall 2015.

* 1. Faculty Sabbatical Ad Hoc Committee

**MEMBERS: K. Mosley (convener), C. Faries**

The subcommittee met and compiled research on sabbatical models at other institutions. They will follow up with Dr. Verret on 2/12/15 to discuss options at SSU for pay, benefits, leave, etc., for qualified faculty seeking a sabbatical opportunity.

NEXT COMMITTEE OF THE WHOLE MEETING: 3/2/15