**Academic Program Review Subcommittee**

The Academic Program Review Subcommittee is responsible for periodic assessment of each academic program according to BOR policy (Sec 3.6.3.). The Faculty Affairs Committee appoints 12 Subcommittee members from its members or from the senior ranks of the faculty.

**Review Cycle**

* The review cycle for undergraduate (graduate) programs should be no longer than 7 (10) years.
* Newly established undergraduate (graduate) programs will undergo an interim review at the end of the 4th year, the 7th year, and every 7 years thereafter (the 2nd year, the 4th year, the 10th year, and every 10 years thereafter).
* The associate degree programs are subject to program review every 5 years
* New associate degree program will undergo interim reviews 3 full years, at the end of the 5th year, and every 5 years thereafter.
* The VPAA will publish yearly an updated schedule of the program review process.

**Program Review**

The subcommittee reviews the quality, viability, and productivity of academic programs as appropriate to the university’s standards and mission. Should a program review conclude that its performance is inadequate, the threshold program will undergo a scrutiny for 3 years. The threshold program will be required to prepare annual reports of improvement plan. The Subcommittee will review the reports of improvement plan and recommend to the VPAA either (a) to place the program on the regular review cycle, (b) to extend the probationary period up to an additional 2 years, or (c) to terminate the program.

**Review Procedures**

* On July 1 of each year, the VPAA notifies the chairs or deans of all programs that are due for review during the next academic year.
* On October 31, the dean of the program forwards the program performance report to the Subcommittee with a copy to the VPAA.
* On March 31 of the next year, the Subcommittee concludes its review and forwards to the dean and the VPAA recommendations, if any.
* On June 30, a threshold program submits its improvement plan to the Subcommittee.

**Recommendations**

Our subcommittee has received 4 performance reports from the following programs as of October 31, 2013 and has forwarded our recommendations to the dean and the VPAA on March 31, 2014:

* Chemistry
* Computer Science Technology
* Electronics Engineering Technology
* Political Science

**Announcements**

According to the review schedule, the following programs are due to submit their performance reports:

* Criminal Justice, Sociology, Visual and Performing Arts, Homeland Security & Emergency Management
* COST Associate Degree, Marine Science, General Studies