Executive Committee Minutes- Savannah State University

Monday, November, 7 4PM Business Building

Present: Executive Committee Members: Dowling, Metts, McClain, Dolo, Yount

Guests: Arora, Yount

1. Planning and Budget Committee
2. Dr. Yount and Dr. Arora said they want to represent the senate in the most appropriate way and need to know what their mission is at the meetings.
3. There is a budget shortfall of 4-5% every year. We are wasting 4-5% of the instructional budget. The surplus is then spent at physical plant. The reason could be partly due to poor management by department heads.
4. We need to know what is allocated in the budget to each college and department for travel and faculty development.
5. Dr. Dowling suggested that the Faculty Senate website could publish a detailed budget by department. It would be good to be able to show what was budgeted and what was spent on a monthly basis.
6. Title III is a major source of funding for HBCU’s. It is a federal program designed to make up for a lack of an endowment at HBCU’s. We have never had information about Title III, which sometimes funds faculty travel. We are under major scrutiny for projects funded by Title III and are over our five-year spending limit. Title III has paid for computer technology and labs. It is anything but transparent. Title III has a five-year funding cycle. In January, a new five-year cycle comes up. Title III is only used for undergraduate programs and cannot be used for student travel.
7. Pay Raises for Promotion- The increase for any promotion is $750. Dr, McClain expressed her disappointment to the President. Dr. Crow will look into promotion raises at other institutions. Criteria should be developed for identifying other institutions to which we can be compared. The President seemed to support this.
8. Dr. Arora and Dr. Yount will meet with Dr. Sarhan being the next Planning & Budget Committee. . They will advocate for promotion and overload pay raises and inquire about the Senate budget.
9. It was suggested that Dr. Jolley make a presentation about the budget to the Senate.
10. Board of Regents News 1. 1. In February of 2012, the Faculty Council of the Georgia Board of Regents will have its meeting in Savannah. 2. The BOR is stressing retention, progress, and graduation. We should focus on retention and graduation and still maintain high academic standards. The BOR is going to start to track transfers. 3. The merger will continue to receive a good deal of conversation. SSU still does not have a Presidential search and may well be on the list for possible merger.
11. Committees 1. Dr. Stewart has staffed almost all of the Senate committees. The Executive Committee members will get the list of people on each committee and will convene the first meeting of each committee. At the meeting, we will give the Committees their charge from the Handbook and ask them to elect a Chair and to take minutes. Each committee should meet at least once per semester and should prepare a written report for the Senate.

2. Conveners

Faculty Development- Dr. Dolo

Faculty Handbook- Dr. Dowling

International Students Programs and Service- Dr. Metts

Library and Educational Media - Dr. Dowling

Scholarship Committee- Dr. Dolo

Student Affairs- Dr. McClain

Faculty Affairs- Dr. Dowling

Academic Calendar- Dr. Metts

Distance Learning- Professor O’Brien

3. We need to talk to the Handbook Committee about the elimination of the Admissions Committee in the new Handbook..

4. The post-tenure policy in the new Handbook must be changed.

IV- Senate Meeting Matters

1. The President’s report will be moved to the end of the meeting.
2. Dr. McClain will make the Executive Committee report.
3. The NPCC needs to present a hard copy of all curriculum changes to the recording Secretary. All other committees should present a written report to the Recording Secretary.
4. Other Items
5. Dr. Metts will speak on behalf of the Faculty Senate at Founders’ Day.
6. Dr. Dowling will ask Dr. Sivapatham about the nature of his complaint to see if it should go to Faculty Affairs.
7. Adjournment- The meeting was adjourned at 5:35 PM.